**INNOVATION AND SUSTAINABILITY COMMUNITY ALIGNMENT PILOTS**

**Community Consultants scope of work**

The Community Service Alignment Pilots project aims at assessing ways to build organizational resilience in community social service delivery agencies through structural change. The overall goal is to:

The community consultant is the key management and facilitator position for the overall development and execution of the community pilot. The position involves the following specific responsibilities and tasks:

* **Convene and facilitate discussions with the Community Steering Committee** to assess project needs and objectives, readiness and opportunities to change current management and/or service deliver models, potential barriers and solutions;
* **Assist the Community Steering Committee** in identifying and agreeing on an option for achieving measurable structural change;
* **Identify and document the strategic drivers of change** in the community, intended impact and outcomes, potential metrics and targets, capacity and readiness of funders to support change;
* Undertake an **evaluation of structural change options**, and consider costs, feasibility, impact on intended outcomes and related strategic and business issues;
* **Prepare a report and recommendations** on the selected structural change option for consideration by the Community Steering Committee, Provincial Project Secretariat and the Provincial Steering Committee;
* **Develop an implementation plan**, and a monitoring and evaluation framework for the approved option;
* Facilitate implementation of the selected option;
* **Provide ongoing monitoring, reporting and evaluation** during the implementation phase of the project;
* **Respond to information requests** from the Provincial Project Manager on an as-required basis.

The community consultant reports to the provincial project manager.